

**CITY OF DOUGLASVILLE**  
**CITY COUNCIL LEGISLATIVE WORK SESSION**

**Agenda**



**THURSDAY, MARCH 01, 2018**

**6:00 PM**

**Conference Center, Auditorium, 6700 Church Street**

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**1. Call To Order**

Mayor Rochelle Robinson

**2. Invocation**

Dea. Greg Richardson, Ephesus Baptist Church

**3. Pledge of Allegiance**

Mayor Pro Tem Richard Segal

**4. Announcements - Presentations**

**5. Public Safety Committee - Chairman Sam Davis**

- A. Request for the change in agent outlet manager for the alcoholic beverages license for the retail package sale of wine and malt beverages, at the following establishment:

Licensee:	Aldi, Inc.
D/B/A:	Aldi #11
Location:	2990 Chapel Hill Rd.
Current Agent Outlet Manager:	Casey O'Brien
Proposed Agent Outlet Manager:	Karen Argo

The required fees have been paid into the Finance Department.

- B. Request for a permit for outdoor pouring of alcoholic beverages for a special event at the following establishment:

Licensee:	Luck of the Irish, LLC
DBA	Irish Bred Pub and Restaurant
Location:	6682 East Broad Street - O'Neal Plaza
Event:	St. Patrick's 2-Day Community Festival
Dates and Times of Event:	March 16, 2018 from 11:00 am-10:00 pm March 17, 2018 from 11:00 am-10:00 pm
Agent Outlet Manager:	Billie Jean Leachelle Marshall

The required fees have been paid into the City Finance Department.

**6. Community & Economic Development Committee - Chairman Richard Segal**

- A. Appoint Ted Martin to the Retail 2 (Mall) Post on the City of Douglasville's Convention and Visitors Bureau (CVB) Advisory Board for a two-year term extending through December 31, 2018; and appoint Rupal Hira to the Hotel 3 Post on the City of Douglasville's Convention and Visitors Bureau (CVB) Advisory Board for a two-year term extending through December 31, 2019.
- B. Appoint two (2) individuals to the City of Douglasville Historic Preservation Commission for a three-year (3-year) term expiring on January 31, 2021.
- C. Authorize the Mayor to sign a Change Order to the City's Professional Services Agreement of August 24, 2017, with Jacobs Engineering Group, Inc. to increase the scope of work to include staff augmentation to the Community Development Department for an additional six (6) months.

**7. Planning & Development Committee - Chairman Mark Adams**

- A. Appoint Jacobs Engineering Group, Inc. as interim Zoning Official and as interim Development Official until the position of Community Development Director is filled, when that individual will assume those titles.
- B. Hold a public hearing and consider a request for a variance to reduce the required curb, gutter and sidewalk on both sides of Camp Street, a distance of approximately 30 feet in Section 2.06.05(b) and (f) of Appendix B, Development Code Ordinance, for a variance of 30 feet each side, for a remaining requirement of zero feet adjacent to the South boundary line of a lot of 3.166 acres at **8159 Camp Street** in Land Lot 20, District 1, Section 5, Parcel 158. Application Ruby Riley.
- C. Consider a request for revised plat approval for Lot 11, Presley Place for the purpose of revising building setbacks, for 2.57 acres at **5318 Presley Place** in Land Lot 79, District 1, Section 5, Parcel 55. Application by Dr. Shazib Khawaja.
- D. Consider a request for approval of a development plan for Retail Shops, plans dated February 5, 2018, at **7100 Douglas Boulevard**, located in Land Lot 160, District 2, Section 5, Parcel 84. Application by Brad Culpepper, Culpepper Development.
- E. Hold a public hearing and consider a request for a variance to increase the allowed freestanding sign height of 12 feet in subsection 3.73.02. a.(5) of the Zoning Ordinance for a variance of 6 feet, for a remaining allowed sign height of 18 feet on the east side of a lot of 7.402 acres in Land Lot 679, District 18, Section 20, Parcel 2. Application by Image Manufacturing Group, LLC.
- F. Refer to the Zoning Board a proposed ordinance to amend subsections 1.06.03. c. (3) and 7.04.02 of Appendix A - the Zoning Code Ordinance to revise a reference to "code enforcement" to become "code compliance"; to revise a reference to the "zoning official" to refer to the "community development director".

**8. Parks & Recreation Committee - Chairman Chris Watts**

- A. Authorize the Mayor to sign an agreement with AECOM Technical Services, Inc. for architectural and engineering services for the new Hunter Park maintenance building and site development for the Parks and Recreation Department.

**9. Finance Committee - Chairman Mark Adams**

- A. Adopt an ordinance to enact section 17-11 of the Personnel Policies and Procedures Ordinance to provide an employee policy on use of the City's credit cards.
- B. Adopt an ordinance to amend the City of Douglasville's Fiscal Year 2017 - 2018 General Fund Budget.
- C. Authorize the Mayor to sign an agreement with Bellefeuil, Szur, and Associates, Inc. for AccessMyGov-Business Licensing computer software, to allow businesses to process business license applications and renewals online and to make license fee payments online.
- D. Authorize the Mayor to sign a task order amendment to the City's contract with AECOM Technical Services, Inc. of August 26, 2015, to add a scope of work for program management services for SPLOST projects for transportation, parks and recreation, and building facilities for Maintenance and Sanitation and City Hall.

**10. Information Technology Committee - Chairman Terry Miller****11. Maintenance & Sanitation Committee - Chairman Mike Miller****12. Transportation Committee - Chairwoman LaShun B. Danley**

- A. Authorize the Mayor to sign a contract with Whitley Engineering, Inc. for preliminary design work on Lighting and Banners II TE project PI# 0009035, for the addition of curb and gutter to portions of Georgia Highway 92.
- B. Authorize the Mayor to sign a contract with Bron Cleveland and Associates, Inc. for additional work on Lighting and Banners II TE project PI# 0009035, for preliminary engineering management and construction management for the addition of curb and gutter to portions of Georgia Highway 92.

**13. Personnel & Organization Committee - Chairman Richard Segal****14. Ordinances & Intergovernmental Committee - Chairman Mike Miller**

- A. Appoint an individual to the Douglasville-Douglas County Water and Sewer Authority Board of Directors for a 5-year term commencing April 3, 2018 and expiring April 2, 2023.
- B. Adopt an ordinance to amend sections 2-17, 26-36, 26-262, 38-89, 38-102 and subsection 45-8.(j)(1) of the City Code to revise references to "code enforcement" to become "code compliance", and to revise references to "code enforcement department" to become "code compliance division"; to amend subsections 1.04.03.b (2) through (8), and subsections 1.04.03.c.(1) and (2) of Appendix B - the Development Code Ordinance to revise references to the community development director.
- C. Adopt an ordinance to amend section 18-3 of the Personnel Policies and Procedures Ordinance to revise references to the Community Development Director, and to add the Community Relations Director as an appointed employee, and to repeal subsection 11-1. 2. b. of said Ordinance relating to work hours of hourly directors.

- 15. Education & Training Committee - Chairman Sam Davis**
- 16. Communications Committee - Chairman Sam Davis**
- 17. Other Business**
- 18. City Attorney - Joel Dodson**
- 19. Chief Assistant City Attorney - Suzan Littlefield**
- 20. Chief of Police - Gary Sparks**
- 21. City Manager - Marcia Hampton**
- 22. Comments from Citizens and Delegates**
- 23. Staff Reports**
- 24. Adjournment**