



## Regular Meeting

6695 Church Street  
Douglasville, GA 30134  
<http://www.douglasvillega.gov>

### ~Minutes~

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Monday, August 7, 2017

6:00 PM

Conference Center, Auditorium, 6700 Church Street

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### Rollcall

#### Members Present:

Mayor Rochelle Robinson, Councilman Mike Miller, Councilman Mark Adams, Councilwoman LaShun Burr Danley, Councilman Sam Davis, Councilman Christopher Watts, Councilman Richard Segal

#### Members Absent:

Mayor Pro Tem Larry Yockey

#### Members Staff:

Joel Dodson, Suzan Littlefield, Marcia Hampton, Vicki Acker, Teaa Allston, Karin Callan, Chris Cartwright, Angie Cochran, Chuck Combs, Tommy Deming, Melissa Dickinson, Chelsea Jackson, Travis Landrum, Mike Mettler, Greg Roberts, Sue Anne Shaw, Aaron Szarowicz, Nathan Todd, Michelle Wright

#### 1. Call To Order

Mayor Rochelle Robinson; 6:06 p.m.

#### 2. Invocation

Elder Empress Boyer of The Day Star Tabernacle

#### 3. Pledge of Allegiance

Councilman Mike Miller

#### 4. Minutes Approval

- A. Minutes of the legislative work session of July 13, 2017 and the regular meeting of July 17, 2017.

**MOVER: Councilman Richard Segal**

**SECONDER: Councilman Mark Adams**

**RESULT: Approved as Presented**

<b>AYES:</b>	Miller, Adams, Burr Danley, Davis, Watts, Segal
<b>ABSENT:</b>	Yockey

**5. Consent Agenda****Approval of the Consent Agenda****MOVER: Councilman Mark Adams****SECONDER: Councilman Richard Segal****RESULT: Adopted****AYES:** Miller, Adams, Burr Danley, Davis, Watts, Segal**ABSENT:** Yockey

- A.** Item 22-17-38 - Authorize City staff to solicit proposals from planning and development firms to prepare a proposed redevelopment plan for the approximately 250 acres of land surrounding the Highway 92 Relocation project.  
*Planning & Development Committee - Chairman Mark Adams*  
Enactment No: ACT-17-124
- B.** Item 27-17-17 - Adopt a resolution approving a new Truck Route Map.  
*Transportation Committee - Chairwoman LaShun B. Danley*  
Enactment No: RES-17-050
- C.** Item 28-17-18 - Adopt a resolution adopting a new job description for the Chief Assistant City Attorney.  
*Personnel & Organization Committee - Chairman Richard Segal*  
Enactment No: RES-17-051
- D.** Item 28-17-19 - Adopt an ordinance amending section 2-131 of the Administration Ordinance to delete references to the City Clerk serving as clerk of court for the Municipal Court, and to enact section 2-134 of that Ordinance to provide that the Court Services Administrator shall serve as clerk of court.  
*Personnel & Organization Committee - Chairman Richard Segal*  
Enactment No: ORD-17-047
- E.** Item 28-17-20 - Adopt a resolution to approve one new job slot for Senior Court Clerk, delete one job slot for Court Clerk, amend the Administrative Clerk job description, approve one job slot for Administrative Clerk, amend the pay schedule for the City of Douglasville, adopt a new organizational chart for the Courts department, adopt a new organizational chart for the Police Department, and adopt a new organizational chart for the City of Douglasville.  
*Personnel & Organization Committee - Chairman Richard Segal*  
Enactment No: RES-17-052
- F.** Item 28-17-21 - Adopt a resolution to adopt an amended job description for Administrative Clerk and approve one job slot for that position in the Human Resources Department; approve a job description and one job slot for Human Resources Manager, delete one job slot for Senior Human Resources Generalist, and adopt an amended organizational chart, all for the Human Resources Department; and adopt an amended pay scale for the City of Douglasville.  
*Personnel & Organization Committee - Chairman Richard Segal*  
Enactment No: RES-17-053

- G.** Item 28-17-22 - Adopt an ordinance to amend subsection 17-4. 2. a. of the Personnel Policies and Procedures Ordinance to empower the City Manager to authorize certain City employees to utilize City vehicles while off-duty, and to amend section 11-11 of that ordinance to correct a scrivener's error regarding employee qualification for trading days and sick leave buy-back.  
*Personnel & Organization Committee - Chairman Richard Segal*  
Enactment No: ORD-17-048

**6. Planning & Development Committee - Chairman Mark Adams**

- A.** Motion to remove from table Item 22-17-33.

**MOVER: Councilman Mark Adams**

**SECONDER: Councilman Richard Segal**

**RESULT: Adopted**

**AYES:** Miller, Adams, Burr Danley, Davis, Watts, Segal

**ABSENT:** Yockey

Enactment No: ACT-17-125

- B.** Item 22-17-33 - Tabled from July 17, 2017 - Hold a public hearing and consider a request for a special land use permit for a church or place of worship for property zoned CN (Neighborhood Commercial District) for 0.56 acres at 8709 Hospital Drive in Land Lot 50, District 1, Section 5, Parcel 105. Application by Duane E. Davis.

**MOVER: Councilman Mark Adams**

**SECONDER: Councilwoman LaShun Burr Danley**

**RESULT: Adopted**

**AYES:** Miller, Adams, Burr Danley, Davis, Watts, Segal

**ABSENT:** Yockey

Enactment No: ORD-17-045

- C.** Item 22-17-39 - Hold a public hearing and consider a request for a variance to reduce the required number of parking spaces from 99 to 92 for a motel; Section 4.05, Table 4-1 "Parking Guidelines by Use" of the Development Ordinance for a variance of 7 parking spaces at 1270 Thornton Road, located in Land Lot 679, District 18, Section 2, Parcel 1. Application by Shiv Thornton Hotel, LLC (Rupa Patel).

**MOVER: Councilman Mark Adams**

**SECONDER: Councilman Mike Miller**

**RESULT: Adopted**

**AYES:** Miller, Adams, Burr Danley, Davis, Watts, Segal

**ABSENT:** Yockey

Enactment No: RES-17-054

- D.** Item 22-17-40 - Hold a public hearing and consider a request for a variance to reduce the required 20 foot public safety access corridor separation from the exterior of the building in subsection 3.38.02 of the zoning ordinance for a variance of 8.6 feet, for a remaining requirement of 11.4 feet on the north side of the building; for a variance of 11 feet, for a remaining requirement of 9 feet on the south side of the building; for a variance of 6.5 feet, for a remaining requirement of 13.5 feet on the east side of the building; and for a variance of 0.8 feet, for a remaining requirement of 19.2 feet on the west side of the building of a lot of 2.10 acres at 1270 Thornton Road in Land Lot 679, District 18, Section 2, Parcel 1. Application made by Shiv Thornton Hotel, LLC.

**MOVER: Councilman Mark Adams**

**SECONDER: Councilman Richard Segal**

**RESULT: Adopted**

**AYES:** Miller, Adams, Burr Danley, Davis, Watts, Segal

**ABSENT:** Yockey

Enactment No: RES-17-055

- E.** Item 22-17-41 - Adopt an ordinance to amend subsection 9.02.01.a. of the Development Code Ordinance to authorize the Mayor and Council to approve development plans.

**MOVER: Councilman Mark Adams**

**SECONDER: Councilman Sam Davis**

**RESULT: Adopted**

**AYES:** Miller, Adams, Burr Danley, Davis, Watts, Segal

**ABSENT:** Yockey

Enactment No: ORD-17-049

- F.** Item 22-17-42 - Consider a request for development plan approval for Tru Hotel by Hilton, plans dated May 30, 2017, at 1270 Thornton Rd., located in Land Lot 679, District 18, Section 2, Parcel 1. Application by Shiv Thornton Hotel, LLC (Rupa Patel).

**MOVER: Councilman Mark Adams**

**SECONDER: Councilman Christopher Watts**

**RESULT: Adopted**

**AYES:** Miller, Adams, Burr Danley, Davis, Watts, Segal

**ABSENT:** Yockey

Enactment No: RES-17-056

- G.** Item 22-17-43 - Hold a public hearing and consider a request for a variance to reduce the required 80 percent brick on the front exterior in section 3.53.01.b. of the zoning ordinance for a variance of 47 percent, for a remaining requirement of 33 percent on the west side of the building; reduce the required 50 percent brick on the rear and side exterior for a variance of 100 percent, for a remaining requirement of 0 percent on the north, south, and east side of the building for a structure in a commercial district in lots of 11.76 acres on Highway 5 in Land Lot 160, District 1, Section 2, Parcel(s) 71,65,73. Application by SSP Arbor Center, LLC.  
*Stipulation: The applicant shall install raised landscaped islands and new lighting in the front of the parking lot.*

**MOVER: Councilman Mark Adams**

**SECONDER: Councilman Richard Segal**

**RESULT: Adopted**

**AYES:** Miller, Adams, Burr Danley, Davis, Watts, Segal

**ABSENT:** Yockey

Enactment No: RES-17-057

- H.** Item 22-17-44 - Consider a request for preliminary plat approval for the purpose of subdividing into 8 lots, for 2.575 acres at 8404 Chicago Avenue in Land Lot 193, District 2, Section 5B, Parcel 20. Application by Larry Neese, Larry D. Neese, PLS.

**MOVER: Councilman Mark Adams**

**SECONDER: Councilman Mike Miller**

**RESULT: Adopted**

**AYES:** Miller, Adams, Burr Danley, Davis, Watts, Segal

**ABSENT:** Yockey

Enactment No: RES-17-058

- I.** Item 22-17-45 - Authorize the Mayor to sign an agreement with Jacobs Engineering Group, Inc for development services for Project Management and Staff Augmentation, and Operational Assessment.

**MOVER: Councilman Mark Adams**

**SECONDER: Councilman Mike Miller**

**RESULT: Adopted**

**AYES:** Miller, Adams, Burr Danley, Davis, Watts, Segal

**ABSENT:** Yockey

Enactment No: ACT-17-126

**7. Parks & Recreation Committee - Chairman Chris Watts**

- A.** Item 23-17-21 - Authorize the Mayor to sign a contract with Signet Golf Associates II, Inc. to repair cart paths at West Pines Golf Club.

**MOVER: Councilman Christopher Watts**

**SECONDER: Councilman Sam Davis**

**RESULT: Adopted**

**AYES:** Miller, Adams, Burr Danley, Davis, Watts

**NAYES:** Segal

**ABSENT:** Yockey

Enactment No: ACT-17-127

**8. Maintenance & Sanitation Committee - Chairman Mike Miller**

- A.** Item 26-17-12 - Authorize the Mayor to sign an agreement with Denyse Companies, Inc. for purchase of a donor wall for the Honor Garden at Hunter Park.

**MOVER: Councilman Mike Miller**

**SECONDER: Councilman Christopher Watts**

**RESULT: Adopted**

**AYES:** Miller, Adams, Burr Danley, Davis, Watts, Segal

**ABSENT:** Yockey

Enactment No: ACT-17-128

- B.** Item 26-17-13 - Authorize the Mayor to sign a Rental Agreement with Fortress Storage Inc. for storage of furniture from the City's Welcome Center.

**MOVER: Councilman Mike Miller**

**SECONDER: Councilman Mark Adams**

**RESULT: Adopted**

**AYES:** Miller, Adams, Burr Danley, Davis, Watts, Segal

**ABSENT:** Yockey

Enactment No: ACT-17-129

**9. Transportation Committee - Chairwoman LaShun B. Danley**

- A.** Item 27-17-18 - Authorize the Mayor to sign Change Order No. 5 with the JHC Corporation, amending the City's construction contract for the O'Neal Plaza Improvements, to change the color of the lights to be installed in connection with the Plaza fountain, and to add 227 days to the contract time.

**MOVER: Councilwoman LaShun Burr Danley**

**SECONDER: Councilman Mike Miller**

**RESULT: Adopted**

**AYES:** Miller, Adams, Burr Danley, Davis, Watts, Segal

**ABSENT:** Yockey

Enactment No: ACT-17-130

- B.** Item 27-17-19 - Authorize the Mayor to sign Change Order No. 6 with the JHC Corporation, amending the City's construction contract for the O'Neal Plaza Improvements, to relocate electrical service boxes adjacent to the mural on the south side of the performance stage .

**MOVER: Councilwoman LaShun Burr Danley**

**SECONDER: Councilman Mark Adams**

**RESULT: Adopted**

**AYES:** Miller, Adams, Burr Danley, Davis, Watts, Segal

**ABSENT:** Yockey

Enactment No: ACT-17-131

**10. Ordinances & Intergovernmental Committee - Chairman Mike Miller**

- A. Item 29-17-12 - Authorize the City Attorney's Office to give notice of the City's intent to consider amending section 6.30 of the City Charter to raise the maximum amount for which the City Manager can contract on behalf of the City to \$25,000.00.

**MOVER: Councilman Mike Miller**

**SECONDER: Councilwoman LaShun Burr Danley**

**RESULT: Adopted**

**AYES:** Miller, Adams, Burr Danley, Davis, Watts, Segal

**ABSENT:** Yockey

Enactment No: ACT-17-132

**11. City Manager - Marcia Hampton**

City Manager Marcia Hampton announced the following reminders:

- 1) There are two (2) Wednesday Wind Down events remaining for this year.
- 2) Downtown Master Plan Executive Committee Meeting - August 10 at 11:00 am
- 3) Three (3) Millage Rate Public Hearings - August 10 at 10 am & 6 pm, August 17 at 5:45 pm
- 4) Adoption of the Millage Rate - Special Meeting on August 17 at 6 pm

**12. Executive Session**

- A. Adjourn into executive session to discuss litigation and property disposition.

**MOVER: Councilman Richard Segal**

**SECONDER: Councilman Mark Adams**

**RESULT: Adopted**

**AYES:** Miller, Adams, Burr Danley, Davis, Watts, Segal

**ABSENT:** Yockey

Enactment No: ACT-17-133

**13. Adjournment**

6:50 p.m.

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Rochelle Robinson, Mayor

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Vicki L. Acker, City Clerk