



## Regular Meeting

6695 Church Street  
Douglasville, GA 30134  
<http://www.douglasvillega.gov>

### ~Minutes~

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Tuesday, January 16, 2018

6:00 PM

Conference Center, Auditorium, 6700 Church Street

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#### **Members Present:**

Mayor Rochelle Robinson, Mayor Pro Tem Richard Segal, Councilman Mark Adams, Councilwoman LaShun Burr Danley, Councilman Sam Davis, Councilman Terry Miller, Councilman Christopher Watts

#### **Members Absent:**

Councilman Mike Miller

#### **Members Staff:**

Suzan Littlefield, Marcia Hampton, Vicki Acker, Heather Corn, Nathan Todd, Gary Sparks, Teaa Allston, Karin Callan, Kellie Hunter, Chelsea Jackson, Mike Mettler, Greg Roberts, Aaron Ruffin, Aaron Szarowicz, Michelle Wright

#### **1. Call To Order**

Mayor Rochelle Robinson; 6:00 p.m.

#### **2. Invocation**

Rev. LaSonja Richardson of Love Christian Center

#### **3. Pledge of Allegiance**

Mayor Pro Tem Richard Segal

#### **4. Announcements - Presentations**

- A. Presentation by Mayor Rochelle Robinson of a proclamation declaring the month of January 2018, as Cervical Health Awareness Month in the City of Douglasville, to representative Bylinda Foster of the West Atlanta Chapter for the National Cervical Cancer Coalition.

#### **5. Minutes Approval**

- A. Minutes of the legislative work session of January 4, 2018 and the regular meeting of January 8, 2018.

**These Minutes were approved as Presented.**

**6. Public Safety Committee - Chairman Sam Davis**

- A.** Item 20-18-04 - Request for the change in agent outlet manager for the alcoholic beverage license for the retail package sale of wine and malt beverages, at the following establishment:

Licensee: Publix Super Markets, Inc.

D/B/A: Publix Super Markets, Inc. #485

Location: 3316 Hwy. 5

Current Agent Outlet Manager: David Lennertz

Proposed Agent Outlet Manager: Jonathan Pastore

The required fees have been paid into the Finance Department.

**MOVER: Councilman Sam Davis**

**SECONDER: Mayor Pro Tem Richard Segal**

**RESULT: Adopted**

**AYES:** Mayor Pro Tem Richard Segal, Councilman Mark Adams, Councilwoman LaShun Burr Danley, Councilman Sam Davis, Councilman Terry Miller, Councilman Christopher Watts

**ABSENT:** Councilman Mike Miller

Enactment No: ACT-18-12

- B.** Item 20-18-05 - Request for the change in agent outlet manager for the alcoholic beverages licenses for the sale and on-premises consumption of wine and malt beverages, and spiritous liquor at the following establishment:

Licensee: Douglasville MAC, LLC

D/B/A: T.MAC

Location: 7397 Douglas Blvd.

Current Agent Outlet Manager: Charles Loper

Proposed Agent Outlet Manager: James Dix

The required fees have been paid into the Finance Department.

**MOVER: Councilman Sam Davis**

**SECONDER: Councilman Mark Adams**

**RESULT: Adopted**

**AYES:** Mayor Pro Tem Richard Segal, Councilman Mark Adams, Councilwoman LaShun Burr Danley, Councilman Sam Davis, Councilman Terry Miller, Councilman Christopher Watts

**ABSENT:** Councilman Mike Miller

Enactment No: ACT-18-13

**7. Community & Economic Development Committee - Chairman Richard Segal**

- A.** Item 21-18-02 - Hold a public hearing to announce that over the next year the City of Douglasville will be updating its long range Comprehensive Plan.

**No Action**

Enactment No: ACT-18-14

**8. Planning & Development Committee - Chairman Mark Adams**

- A.** Item 22-18-03 - Hold a public hearing and consider a request for a variance to reduce the required 15 foot rear yard & east side yard landscape strip in section 3.06.01 of Appendix B of the Development Ordinance for a variance of 10 feet, for a remaining requirement of 5 feet on the rear & east side of a lot of 0.591 acres at 7100 Douglas Blvd. in Land Lot 160, District 2, Section 5, Parcel 0081. Application by Brad Culpepper.

**MOVER: Councilman Mark Adams**

**SECONDER: Councilman Sam Davis**

**RESULT: Adopted**

**AYES:** Mayor Pro Tem Richard Segal, Councilman Mark Adams, Councilwoman LaShun Burr Danley, Councilman Sam Davis, Councilman Terry Miller, Councilman Christopher Watts

**ABSENT:** Councilman Mike Miller

Enactment No: RES-18-3

- B.** Item 22-18-04 - Hold a public hearing and consider a request for a change in zoning from DCD [Design Concept Development District with a base zone of R-4 (Single-family detached and attached [townhouse and apartment] residential district)] to R-4 (Single-family detached and attached [townhouse and apartment] residential district) with a special land use permits for a Church or Place of Worship, Customary Accessory Uses to a Church, and a School, Kindergarten, Elementary and Secondary (Private) for 15.82 acres at in Land Lot 54, District 1, Section 5, Parcel 142. Application by Wilton D. Gregory.

**MOVER: Councilman Mark Adams**

**SECONDER: Councilman Sam Davis**

**RESULT: Adopted**

**AYES:** Mayor Pro Tem Richard Segal, Councilman Mark Adams, Councilwoman LaShun Burr Danley, Councilman Sam Davis, Councilman Terry Miller, Councilman Christopher Watts

**ABSENT:** Councilman Mike Miller

Enactment No: ORD-18-2

- C. Item 22-18-05 - Hold a public hearing and consider a request for a special land use permit for a church or place of worship for property zoned CG (General Commercial District) for 0.21 acres at 6207 Hwy. 92 in Land Lot 51, District 1, Section 5A, Parcel 16. Application by Linda Lozier. *(Special condition: Permit valid for one (1) year only.)*

**MOVER:** Councilman Mark Adams

**SECONDER:** Councilman Sam Davis

**RESULT:** Adopted

**AYES:** Mayor Pro Tem Richard Segal, Councilman Mark Adams,  
Councilwoman LaShun Burr Danley, Councilman Sam Davis,  
Councilman Terry Miller, Councilman Christopher Watts

**ABSENT:** Councilman Mike Miller

Enactment No: ORD-18-3

- D. Item 22-18-06 - Adopt a resolution abandoning a portion of Wood Road.

**MOVER:** Councilman Mark Adams

**SECONDER:** Councilman Terry Miller

**RESULT:** Adopted

**AYES:** Mayor Pro Tem Richard Segal, Councilman Mark Adams,  
Councilwoman LaShun Burr Danley, Councilman Sam Davis,  
Councilman Terry Miller, Councilman Christopher Watts

**ABSENT:** Councilman Mike Miller

Enactment No: RES-18-4

- E. Item 22-18-07 - Authorize the Mayor to sign Change Order No. 1 to the City's Professional Services Agreement of August 24, 2017, with Jacobs Engineering Group, Inc. to increase the scope of work to include drafting a proposed new unified development code ordinance, at a cost increase of \$261,262.00.

**MOVER:** Councilman Mark Adams

**SECONDER:** Mayor Pro Tem Richard Segal

**RESULT:** Adopted

**AYES:** Mayor Pro Tem Richard Segal, Councilman Mark Adams,  
Councilwoman LaShun Burr Danley, Councilman Sam Davis,  
Councilman Terry Miller, Councilman Christopher Watts

**ABSENT:** Councilman Mike Miller

Enactment No: ACT-18-15

**9. Maintenance & Sanitation Committee - Chairman Mike Miller**

- A. Item 26-18-01 - Authorize the Mayor to sign an agreement with Carolina Software Technologies, Inc. for a fleet management assessment of the City's motor vehicles and their management.

**MOVER: Councilman Mark Adams**

**SECONDER: Councilman Christopher Watts**

**RESULT: Adopted**

**AYES:** Mayor Pro Tem Richard Segal, Councilman Mark Adams, Councilwoman LaShun Burr Danley, Councilman Sam Davis, Councilman Terry Miller, Councilman Christopher Watts

**ABSENT:** Councilman Mike Miller

Enactment No: ACT-18-16

**10. Personnel & Organization Committee - Chairman Richard Segal**

- A. Item 28-18-01 - Adopt an ordinance to enact revised chapters 2 and 3 of the Personnel Policies and Procedures Ordinance to revise the definition of "pay schedule," and to authorize the City Manager to amend employee job descriptions.

**MOVER: Mayor Pro Tem Richard Segal**

**SECONDER: Councilman Mark Adams**

**RESULT: Adopted**

**AYES:** Mayor Pro Tem Richard Segal, Councilman Mark Adams, Councilwoman LaShun Burr Danley, Councilman Sam Davis, Councilman Terry Miller, Councilman Christopher Watts

**ABSENT:** Councilman Mike Miller

Enactment No: ORD-18-4

**11. City Manager - Marcia Hampton**

City Manager Marcia Hampton made the following announcements:

- Parks & Recreation Master Plan Public Meetings on January 18 at Hunter Park, and January 30 at Jessie Davis Park; meetings time from 6:30 p.m. to 8:30 p.m.
- Staff members are monitoring weather conditions tonight for delayed City openings.

Councilwoman LaShun B. Danley announced that a warming center has been set up at the First United Methodist Church.

**12. Adjournment**

6:28 p.m.

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Rochelle Robinson, Mayor

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Vicki L. Acker, City Clerk