



# Regular Meeting

6695 Church Street  
Douglasville, GA 30134  
<http://www.douglasvillega.gov>

## ~Meeting Minutes~

Monday, March 5, 2018

6:00 PM

Conference Center, Auditorium, 6700 Church Street

### Members Present:

Mayor Rochelle Robinson, Mayor Pro Tem Richard Segal, Councilman Mark Adams, Councilwoman LaShun Burr Danley, Councilman Sam Davis, Councilman Mike Miller, Councilman Terry Miller, Councilman Christopher Watts

### Members Staff:

Joel Dodson, Suzan Littlefield, Marcia Hampton, Vicki Acker, Heather Corn, Chelsea Jackson, Aaron Szarowicz, Karin Callan, Kellie Hunter, Travis Landrum, Mike Mettler, Greg Roberts, Aaron Ruffin, Gary Sparks, Nathan Todd, Michelle Wright

#### 1. Call To Order

Mayor Rochelle Robinson; 6:00 p.m.

#### 2. Invocation

Pastor Gene Fields of Heritage Baptist Church

#### 3. Pledge of Allegiance

Mayor Pro Tem Richard Segal

#### 4. Minutes Approval

- A. Minutes of the legislative work session and executive session of February 15, 2018 and the regular meeting of February 19, 2018.

**These Minutes were Approved as Presented.**

#### 5. Consent Agenda

**MOVER:** Mayor Pro Tem Richard Segal

**SECONDER:** Councilman Sam Davis

**RESULT:** Adopted

**AYES:** Mayor Pro Tem Richard Segal, Councilman Mark Adams, Councilwoman LaShun Burr Danley, Councilman Sam Davis, Councilman Mike Miller, Councilman Terry Miller, Councilman Christopher Watts

- A. Item 22-18-22 - Appoint Jacobs Engineering Group, Inc. as interim Zoning Official and as interim Development Official until the position of Community Development Director is filled, when that individual will assume those titles.

*Planning & Development Committee - Chairman Mark Adams*

Enactment No: ACT-2018-33

- B.** Item 22-18-23 - Refer to the Zoning Board a proposed ordinance to amend subsections 1.06.03. c. (3) and 7.04.02 of Appendix A - the Zoning Code Ordinance to revise a reference to "code enforcement" to become "code compliance"; to revise a reference to the "zoning official" to refer to the "community development director".  
*Planning & Development Committee - Chairman Mark Adams*  
Enactment No: ACT-2018-34
- C.** Item 24-18-2 - Adopt an ordinance to enact section 17-11 of the Personnel Policies and Procedures Ordinance to provide an employee policy on use of the City's credit cards.  
*Finance Committee - Chairman Mark Adams*  
Enactment No: ORD-2018-7
- D.** Item 24-18-3 - Authorize the Mayor to sign a task order amendment to the City's contract with AECOM Technical Services, Inc. of August 26, 2015, to add a scope of work for program management services for SPLOST projects for transportation, parks and recreation, and building facilities for Maintenance and Sanitation and City Hall.  
*Finance Committee - Chairman Mark Adams*  
Enactment No: ACT-2018-35
- E.** Item 28-18-5 - Adopt an ordinance to amend section 18-3 of the Personnel Policies and Procedures Ordinance to revise references to the Community Development Director, and to add the Community Relations Director as an appointed employee, and to repeal subsection 11-1. 2. b. of said Ordinance relating to work hours of hourly directors.  
*Personnel & Organization Committee - Chairman Richard Segal*  
Enactment No: ORD-2018-8
- F.** Item 29-18-2 - Adopt an ordinance to amend sections 2-17, 26-36, 26-262, 38-89, 38-102 and subsection 45-8.(j)(1) of the City Code to revise references to "code enforcement" to become "code compliance", and to revise references to "code enforcement department" to become "code compliance division"; to amend subsections 1.04.03.b (2) through (8), and subsections 1.04.03.c.(1) and (2) of Appendix B - the Development Code Ordinance to revise references to the community development director.  
*Ordinances & Intergovernmental Committee - Chairman Mike Miller*  
Enactment No: ORD-2018-9

**6. Public Safety Committee - Chairman Sam Davis**

- A.** Item 20-18-9 - Request for the change in agent outlet manager for the alcoholic beverages license for the retail package sale of wine and malt beverages, at the following establishment:

Licensee: Aldi, Inc.  
D/B/A: Aldi #11  
Location: 2990 Chapel Hill Rd.  
Current Agent Outlet Manager: Casey O'Brien  
Proposed Agent Outlet Manager: Karen Argo

The required fees have been paid into the Finance Department.

**MOVER: Councilman Sam Davis**

**SECONDER: Councilman Mark Adams**

**RESULT: Adopted**

**AYES:** Mayor Pro Tem Richard Segal, Councilman Mark Adams, Councilwoman LaShun Burr Danley, Councilman Sam Davis, Councilman Mike Miller, Councilman Terry Miller, Councilman Christopher Watts

Enactment No: ACT-2018-36

- B.** Item 20-18-10 - Request for a permit for outdoor pouring of alcoholic beverage a special event at the following establishment:

Licensee: Luck of the Irish, LLC  
DBA: Irish Bred Pub and Restaurant  
Location: 6682 East Broad Street - O'Neal Plaza  
Event: St. Patrick's 2-Day Community Festival  
Dates and Times of Event: March 16, 2018 from 11:00 am-10:00 pm  
March 17, 2018 from 11:00 am-10:00 pm  
Agent Outlet Manager: Billie Jean Leachelle Marshall

The required fees have been paid into the City Finance Department.

**MOVER: Councilman Sam Davis**

**SECONDER: Councilman Mike Miller**

**RESULT: Adopted (Special stipulation: Three (3) hired police officers for event.)**

**AYES:** Mayor Pro Tem Richard Segal, Councilman Mark Adams, Councilwoman LaShun Burr Danley, Councilman Sam Davis, Councilman Mike Miller, Councilman Terry Miller, Councilman Christopher Watts

Enactment No: ACT-2018-37

**7. Community & Economic Development Committee - Chairman Richard Segal**

- A.** Item 21-18-4 - Appoint Ted Martin to the Retail 2 (Mall) Post on the City of Douglasville's Convention and Visitors Bureau (CVB) Advisory Board for a two-year term extending through December 31, 2018; and appoint Rupal Hira to the Hotel 3 Post on the City of Douglasville's Convention and Visitors Bureau (CVB) Advisory Board for a two-year term extending through December 31, 2019.

**MOVER:** Mayor Pro Tem Richard Segal

**SECONDER:** Councilman Mark Adams

**RESULT:** Adopted

**AYES:** Mayor Pro Tem Richard Segal, Councilman Mark Adams, Councilwoman LaShun Burr Danley, Councilman Sam Davis, Councilman Mike Miller, Councilman Terry Miller, Councilman Christopher Watts

Enactment No: ACT-2018-38

- B.** Item 21-18-5 - Mayor Rochelle Robinson's nomination for two (2) individuals to serve on the City of Douglasville Historic Preservation Commission for three-year (3-year) terms expiring on January 31, 2021, and the City Council's vote on ratification of said nomination: (1) Mr. Phil Wren and (2) Ms. Latoya Hamilton.

**MOVER:** Mayor Pro Tem Richard Segal

**SECONDER:** Councilwoman LaShun Burr Danley

**RESULT:** Adopted

**AYES:** Mayor Pro Tem Richard Segal, Councilman Mark Adams, Councilwoman LaShun Burr Danley, Councilman Sam Davis, Councilman Mike Miller, Councilman Terry Miller, Councilman Christopher Watts

Enactment No: ACT-2018-39

- C.** Item 21-18-6 - Authorize the Mayor to sign a Change Order to the City's Professional Services Agreement of August 24, 2017, with Jacobs Engineering Group, Inc. to increase the scope of work to include staff augmentation to the Community Development Department for an additional six (6) months.

**MOVER:** Mayor Pro Tem Richard Segal

**SECONDER:** Councilman Mark Adams

**RESULT:** Adopted

**AYES:** Mayor Pro Tem Richard Segal, Councilman Mark Adams, Councilwoman LaShun Burr Danley, Councilman Sam Davis, Councilman Mike Miller, Councilman Terry Miller, Councilman Christopher Watts

Enactment No: ACT-2018-40

**8. Planning & Development Committee - Chairman Mark Adams**

- A.** Item 22-18-24 - Hold a public hearing and consider a request for a variance to reduce the required curb, gutter and sidewalk on both sides of Camp Street, a distance of approximately 30 feet in Section 2.06.05(b) and (f) of Appendix B, Development Code Ordinance, for a variance of 30 feet each side, for a remaining requirement of zero feet adjacent to the South boundary line of a lot of 3.166 acres at **8159 Camp Street** in Land Lot 20, District 1, Section 5, Parcel 158. Application Ruby Riley.

**MOVER: Councilman Mark Adams**

**SECONDER: Councilman Mike Miller**

**RESULT: Adopted**

**AYES:** Mayor Pro Tem Richard Segal, Councilman Mark Adams, Councilwoman LaShun Burr Danley, Councilman Sam Davis, Councilman Mike Miller, Councilman Terry Miller, Councilman Christopher Watts

Enactment No: RES-2018-22

- B.** Item 22-18-25 - Consider a request for revised plat approval for Lot 11, Presley Place for the purpose of revising building setbacks, for 2.57 acres at **5318 Presley Place** in Land Lot 79, District 1, Section 5, Parcel 55. Application by Dr. Shazib Khawaja.

**MOVER: Councilman Mark Adams**

**SECONDER: Councilman Christopher Watts**

**RESULT: Adopted**

**AYES:** Mayor Pro Tem Richard Segal, Councilman Mark Adams, Councilwoman LaShun Burr Danley, Councilman Sam Davis, Councilman Mike Miller, Councilman Terry Miller, Councilman Christopher Watts

Enactment No: RES-2018-23

- C.** Item 22-18-26 - Consider a request for approval of a development plan for Retail Shops, plans dated February 5, 2018, at **7100 Douglas Boulevard**, located in Land Lot 160, District 2, Section 5, Parcel 84. Application by Brad Culpepper, Culpepper Development.

**MOVER: Councilman Mark Adams**

**SECONDER: Mayor Pro Tem Richard Segal**

**RESULT: Adopted**

**AYES:** Mayor Pro Tem Richard Segal, Councilman Mark Adams, Councilwoman LaShun Burr Danley, Councilman Sam Davis, Councilman Mike Miller, Councilman Terry Miller, Councilman Christopher Watts

Enactment No: RES-2018-24

- D.** Item 22-18-27 - Hold a public hearing and consider a request for a variance to increase the allowed freestanding sign height of 12 feet in subsection 3.73.02. a.(5) of the Zoning Ordinance for a variance of 6 feet, for a remaining allowed sign height of 18 feet on the east side of a lot of 7.402 acres in Land Lot 679, District 18, Section 20, Parcel 2. Application by Image Manufacturing Group, LLC.

**MOVER:** Councilman Mark Adams

**SECONDER:** Councilman Mike Miller

**RESULT:** Tabled                      Next: 3/15//2018 6:00 PM  
& 3/19/2018 6:00 PM

**AYES:** Mayor Pro Tem Richard Segal, Councilman Mark Adams, Councilwoman LaShun Burr Danley, Councilman Sam Davis, Councilman Mike Miller, Councilman Terry Miller, Councilman Christopher Watts

Enactment No: RES-2018-25

**9. Parks & Recreation Committee - Chairman Chris Watts**

- A.** Item 23-18-2 - Authorize the Mayor to sign an agreement with AECOM Technical Services, Inc. for architectural and engineering services for the new Hunter Park maintenance building and site development for the Parks and Recreation Department.

**MOVER:** Councilman Christopher Watts

**SECONDER:** Councilman Terry Miller

**RESULT:** Adopted

**AYES:** Mayor Pro Tem Richard Segal, Councilman Mark Adams, Councilwoman LaShun Burr Danley, Councilman Sam Davis, Councilman Mike Miller, Councilman Terry Miller, Councilman Christopher Watts

Enactment No: ACT-2018-41

**10. Finance Committee - Chairman Mark Adams**

- A.** Item 24-18-4 - Adopt an ordinance to amend the City of Douglasville's Fiscal Year 2017 - 2018 General Fund Budget.

**MOVER:** Councilman Mark Adams

**SECONDER:** Mayor Pro Tem Richard Segal

**RESULT:** Adopted

**AYES:** Mayor Pro Tem Richard Segal, Councilman Mark Adams, Councilwoman LaShun Burr Danley, Councilman Sam Davis, Councilman Mike Miller, Councilman Terry Miller, Councilman Christopher Watts

Enactment No: ORD-2018-10

- B.** Item 24-18-5 - Authorize the Mayor to sign an agreement with Bellefeuil, Szur, and Associates, Inc. for AccessMyGov-Business Licensing computer software, to allow businesses to process business license applications and renewals online and to make license fee payments online.

**MOVER:** Councilman Mark Adams

**SECONDER:** Mayor Pro Tem Richard Segal

**RESULT:** Adopted

**AYES:** Mayor Pro Tem Richard Segal, Councilman Mark Adams, Councilwoman LaShun Burr Danley, Councilman Sam Davis, Councilman Mike Miller, Councilman Terry Miller, Councilman Christopher Watts

Enactment No: ACT-2018-42

**11. Transportation Committee - Chairwoman LaShun B. Danley**

- A.** Item 27-18-6 - Authorize the Mayor to sign a contract with Whitley Engineering, Inc. for preliminary design work on Lighting and Banners II TE project PI# 0009035, for the addition of curb and gutter to portions of Georgia Highway 92.

**MOVER:** Councilwoman LaShun Burr Danley

**SECONDER:** Mayor Pro Tem Richard Segal

**RESULT:** Adopted

**AYES:** Mayor Rochelle Robinson, Mayor Pro Tem Richard Segal, Councilwoman LaShun Burr Danley, Councilman Terry Miller

**NAYES:** Councilman Mark Adams, Councilman Mike Miller, Councilman Christopher Watts

**ABSTAINED:** Councilman Sam Davis

Enactment No: ACT-2018-43

- B.** Item 27-18-7 - Authorize the Mayor to sign a contract with Bron Cleveland and Associates, Inc. for additional work on Lighting and Banners II TE project PI# 0009035, for preliminary engineering management and construction management for the addition of curb and gutter to portions of Georgia Highway 92.

**MOVER:** Councilwoman LaShun Burr Danley

**SECONDER:** Mayor Pro Tem Richard Segal

**RESULT:** Adopted

**AYES:** Mayor Rochelle Robinson, Mayor Pro Tem Richard Segal, Councilwoman LaShun Burr Danley, Councilman Terry Miller

**NAYES:** Councilman Mark Adams, Councilman Mike Miller, Councilman Christopher Watts

**ABSTAINED:** Councilman Sam Davis

Enactment No: ACT-2018-44

**12. Ordinances & Intergovernmental Committee - Chairman Mike Miller**

- A.** Item 29-18-3 - Appoint Kerry Rigdon to the Douglasville-Douglas County Water and Sewer Authority Board of Directors for a 5-year term commencing April 3, 2018 and expiring April 2, 2023.

**MOVER:** Councilman Mike Miller

**SECONDER:** Councilman Mark Adams

**RESULT:** Adopted

**AYES:** Mayor Pro Tem Richard Segal, Councilman Mark Adams, Councilwoman LaShun Burr Danley, Councilman Sam Davis, Councilman Mike Miller, Councilman Terry Miller, Councilman Christopher Watts

Enactment No: ACT-2018-45

**13. Executive Session**

- A.** Adjourn into executive session to discuss personnell matter and property acquisition.

**MOVER:** Councilman Mike Miller

**SECONDER:** Councilman Mark Adams

**RESULT:** Adopted

**AYES:** Mayor Pro Tem Richard Segal, Councilman Mark Adams, Councilwoman LaShun Burr Danley, Councilman Sam Davis, Councilman Mike Miller, Councilman Terry Miller, Councilman Christopher Watts

Enactment No: ACT-2018-46

**14. Adjournment**

7:07 p.m.

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Rochelle Robinson, Mayor

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Vicki Acker, City Clerk